



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20230906/979
Advert Reference Number:	RBIDZ41
Job Title:	Electrician
Job Level:	C3
Vacancy Type:	Internal & External
Salary:	Negotiable
Department:	RICHARDS BAY INDUSTRIAL DEVELOPMENT ZONE
Component:	HEAD OFFICE
Employment Type:	Permanent
Center:	Richardsbay
Number Of Posts:	1

Duties/Responsibilities:

Perform essential functions related to projects or installation by:

- .Undertaking the construction, maintenance, operation, repair and testing of electrical mains, apparatus and ancillary equipment from low voltage to 33000V.
- .Switching operations up to 11000V, and works on live equipment up to 440V.
- .Issuing low voltage permits, tests installations and completes certificates of compliance.
- .Transports equipment and tools.
- .Undertake all electrical designs, repairs, maintenance, testing, inspections and installations at all RBIDZ sites.
- .Operation, maintenance and repairs of generator plants at all RBIDZ sites, including refuelling.
- .Operation, maintenance and repairs of uninterruptable power systems (UPS).
- .Undertake investor monthly meter readings for billing and/or investigation purposes.
- .Performing administration functions by timeously submitting relevant paperwork preceding, during and on completion of work tasks.
- .Promoting safety and accident prevention in the work place.
- .Inspecting equipment in compliance with RBIDZ SHE Management System.
- .Providing specialist technical advice to Richards Bay Industrial Development Zone.
- .Providing specialist technical advice and instructions to new Electricians, Artisans, Engineering Assistance and subordinates.
- .Supervising, motivating, training and disciplining Apprentices, Trade Workers, Contractors, other trainees and subordinates.
- .Using a number of tools to install and service electrical systems.
- .Observing and adhering to safety regulations and guidelines.
- .Documenting each project and updating records.
- .Providing material costs for repairs and stores material.
- .Time estimates and easily diagnosing electrical faults.
- .Experience of electrical installations in hazardous locations.
- .Maintain active registration with the Department of Labour whilst in the employ of RBIDZ.
- .Performs Lockout procedure.
- .Ensuring that technical problems and issues are resolved within agreed timeframes, including technical site queries, non-conformances and preventative actions.
- .Provide assistance and guidance to RBIDZ in managing electrical engineering infrastructure projects as per best practice Project Management Procedure.
- .Ensure quality control to ensure deliverables by contractors.
- .Assist in selecting and evaluating suppliers where necessary.
- .Report on contracts and performance when required
- .Negotiate with contractors where necessary.
- .Verify invoices against works undertaken by services providers or materials provided by suppliers.
- .Ensure quality service from Service Providers.
- .Prepare monthly performance and progress report.

Qualifications and Experience:

- .Grade 12 / National Technical Certificate 3 (mandatory)
- .Electrical Trade Test (mandatory)
- .Valid Installation Electrician (IE) registered with Department of Labour (mandatory)
- .Valid Medium Voltage (MV) Switching Permit (mandatory)
- .Valid Safety Rules Entry into LV/MV/HV Substations Permit (mandatory)
- .Valid Master Installation Electrician (MIE) registered with Department of Labour (advantageous)
- .Registered as a Professional Engineering Technician with ECSA along with membership with SAIEE (Must be eligible to register within a period of 12 calendar months from date of appointment)
- .5 years Post Registration with Department of Labour (mandatory)
- .8 years Post Registration with Department of Labour (advantageous)
- .Valid driver's license

Essential Knowledge, Skills and Competencies Required:

- .Knowledge of relevant legislation e.g. Engineering, Safety Regulations, OHS Act, SANS10142-1 and 2;
- .General knowledge of establishment of all aspects of electrical engineering infrastructure from design, implementation to commissioning, including crafting of terms of references for maintenance contracts and managing them.
- .Various form of contracts.
- .Asset-creation skills
- .Analytical skills
- .Electrical Fault Finding
- .Electrical Design skills
- .Planning and Organising skills
- .Construction Management skills
- .Project Management skills (full project life cycle)
- .Reporting skills
- .Financial Management skills
- .Decision-making skills
- .Building relationships and partnerships
- .Interpersonal skills
- .Communication skills
- .Diagnostic skills
- .Conflict handling skills
- .Business Acumen
- .First Aid
- .Ability to work in harmony
- .Honesty
- .Flexibility
- .Strong work ethic
- .Persistence & Determination

Additional Information

To apply please follow this link: <https://rbidz.mcidirecthire.com/default/External/CurrentOpportunities>

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 22 Sep 2023

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- a) The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e) Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f) Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g) It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

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