



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20230906/968
Advert Reference Number:	FNH 15/2023
Job Title:	OCCUPATIONAL THERAPIST
Job Level:	LEVEL
Vacancy Type:	Internal & External
Salary:	Grade 1: R359 622 R408 201 P.A. Grade 2: R420 015 R477 771 P.A Grade 3: R491 676 R595 251 P.A
Department:	KZN HEALTH
Component:	FORT NAPIER SPEC PSYCH HOSPITAL
Employment Type:	Permanent
Center:	FORT NAPIER HOSPITAL
Number Of Posts:	1

Duties/Responsibilities:

KEY PERFORMANCE AREAS

- .To provide high quality diagnostic and therapeutic Occupational Therapy services according to patients' needs and to provide patients with factual information on occupational therapy;
- .Provision of mental health groups and individual therapy within allocated wards and as per the expectation of the respective multi-disciplinary team
- .Ensure the provision of high-quality vocational rehabilitation services to patients, and the management of these projects
- .Execute all clinical procedures and programs competently utilizing available resources effectively and efficiently.
- .Compile reports and memos as required within the ambit of the delegations and environment.
- .To participate and contribute to the overall wellbeing of the patients in the multi - disciplinary team effort in treatment and psychosocial rehabilitation of patients.
- .Active involvement in creation and implementation of psychosocial rehabilitation programs and activities.
- .To maintain and demonstrate commitment to continuous Professional Development Programs.
- .To maintain clinical profiles on individual patients
- .To promote the implementation of Batho Pele principles in the execution of duties for effective service delivery
- .Supervise allocated students according to the agreement with the tertiary institution and contribute to related training activities.
- .Manage allocated human resources, including supervision and performance appraisal according to regulations of the department, public service and the HPCSA.

Qualifications and Experience:

MINIMUM EDUCATIONAL REQUIREMENTS:

- .National Senior Certificate
- .Degree in Occupational Therapy
- .Current registration with HPCSA as an Occupational Therapist Independent Practice
- .Shortlisted candidates will be required to submit a Certificate of service endorsed by Human Resource Department

Essential Knowledge, Skills and Competencies Required:

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- .Sound knowledge of the current Health and Public service Legislation, Regulations and Policies
- .Sound knowledge in the application of clinical Occupational Therapy theory, practice & ethics
- .Good communication, team building and problem solving skills
- .Demonstrate leadership ability, discipline, and interpersonal relationship skills.
- .Ability to function under pressure and with Psychiatric patients
- .Ability to communicate in a professional manner at all times

Additional Information

EXPERIENCE

- .Grade 1- No experience required
- .Grade 2- Ten (10) years' experience after registration with HPCSA as Occupational Therapist Independent Practice
- .Grade 3- Twenty (20) years' experience after registration with HPCSA as Occupational Therapist Independent Practice

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 29 Sep 2023

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.

b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.

c)Applications received after the closing date will not be considered.

d)Please clearly indicate the name of the post and reference number of the position for which you are applying.

e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.

f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.

g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.

h)Only candidates who meet the requirements may apply.

i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.

j)Applications from Recruitment Agencies will not be considered.

k)Applications sent to incorrect email address will not be considered.

l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.

m)The appointed candidate shall be required to sign a performance agreement.

n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.

o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.

