KWAZULU-NATAL
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20261026/4893
Advert Reference Number:	LRH 06/2026
Job Title:	Deputy Director: Facilities Management
Job Level:	11
Vacancy Type:	Internal & External
Salary:	R 932 292.00 - R 1 098 195.00
Department:	KZN HEALTH
Component:	LADYSMITH REGIONAL HOSPITAL
Employment Type:	Permanent
Center:	Ladysmith Regional Hospital
Number Of Posts:	1

Duties/Responsibilities:

.Monitor contracted hotel, facilities and support services to ensure adherence to service level agreements, quality standards, value for money and timely corrective action.
.Manage and coordinate support services, including Information Technology (e-Health), cleaning, catering, telecommunications, registry and reprographics, maintenance, gardening, mortuary, housekeeping, security, laundry and transport.
.Ensure the implementation, functionality and monitoring of the e-Health electronic patient record management system, including accurate, secure and timely capture, retrieval, reporting and protection of patient information.
.Ensure compliance with applicable legislation, policies, government regulations, the Ideal Hospital Framework and Office of Health Standards Compliance (OHSC) standards; coordinate assessments, quality improvement plans and corrective actions within the area of responsibility.
.Ensure effective management of human and financial resources within the directorate through workforce planning, staff supervision, performance management, budgeting, expenditure monitoring and cost containment in line with applicable prescripts.
.Provide technical and operational advice to hospital management and ensure the reliability and maintenance of standby, emergency and critical facilities and infrastructure.
.Contribute as a member of the multidisciplinary management team to effective hospital governance, service delivery, integrated planning and performance reporting.
.Develop, maintain and implement effective disaster preparedness, business continuity and major incident management plans for facilities and support services.
.Assess service delivery alternatives, including outsourcing where appropriate, and recommend improvements to procurement, contract management, maintenance and operational efficiency.
.Ensure adherence to occupational health and safety requirements, infection prevention and control measures, and appropriate risk management across all facilities and support services.
.Manage staff training, capacity building and ongoing development in line with individual performance needs, departmental priorities and service delivery requirements.

Qualifications and Experience:

.Grade 12 / Matric or equivalent.
.An appropriate Degree / National Diploma in Administration / Management or equivalent.
.Plus at least 3 years' appropriate junior managerial experience in Systems Management.

Essential Knowledge, Skills and Competencies Required:

.Knowledge of and experience in General Administration, Patient Administration and Information Systems.
.Knowledge of relevant acts and regulations inclusive of Patient fees manual.
.Sound management, negotiation, inter-personal, decision making and problem-solving skills.
.Working knowledge of the Basic Accounting Systems (BAS).
.Understanding of Information Technology and IT system.
.Good verbal and written communication skills.
.Computer literacy in MS Word and Excel.
.Ability to handle sensitive financial information in strictest confidence.
.Experience in budgeting, financial planning and analysis.

Additional Information

.Unendorsed valid driver's license.

.A Certificate of Service from current and previous employers, endorsed and stamped by Human Resources, must accompany the application.

How to apply

To apply please log onto the e-Government Portal: https://www.eservices.gov.za/ and follow the following process;
1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on “Employment & Labour”;
5. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access https://www.eservices.gov.za/, then follow the below steps:
1. Click on “Employment & Labour”;
2. Click on “ Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya”;
3. Log in using your username and password;
4. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 13 Nov 2026

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
c)Applications received after the closing date will not be considered.
d)Please clearly indicate the name of the post and reference number of the position for which you are applying.
e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
h)Only candidates who meet the requirements may apply.
i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
j)Applications from Recruitment Agencies will not be considered.
k)Applications sent to incorrect email address will not be considered.
l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
m)The appointed candidate shall be required to sign a performance agreement.
n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:
I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

The information and reports contained herein may not necessarily be accurate or final and must be viewed in the context of when such information or report is dated.

The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities, including their respective officials, duly appointed representatives, agents, and contractors, accept no liability whatsoever for any loss or damage, whether direct, indirect, special, or consequential, or expenses of any nature whatsoever, which may arise as a result of, or which may be attributable directly or indirectly to, information made available on these pages or links, or actions or transactions resulting therefrom.

By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.