



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20250903/3566
Advert Reference Number:	M55/2025
Job Title:	SENIOR MANAGER: MEDICAL SERVICES: RK KHAN HOSPITAL
Job Level:	OSD
Vacancy Type:	Internal & External
Salary:	Salary Package: R1 826 139.00 per annum
Department:	KZN HEALTH
Component:	HEAD OFFICE
Employment Type:	Permanent
Center:	RK KHAN HOSPITAL
Number Of Posts:	1

Duties/Responsibilities:

KEY PERFORMANCE AREAS: -

- Ensure the provisions of protocols and guidelines to the Medical and Allied Professions Team.
- Formulate policies and Procedures for clinical services and ensure that they are in accordance with current statutory regulations and guidelines.
- Provide leadership, management and support to all Cluster Managers, Clinical Heads, Clinical Managers, Pharmacy, Allied Health Professionals and all staff under their supervision.
- Advocate for safe quality clinical care and lead hospital towards certification by Office of Health Standards Compliance (OHSC)
- Liaise with other stakeholders within and outside the Department of Health such as Chief Specialists, other hospital management teams, the Health District Office and Medical School on Medical and Management issues.
- Ensure optimal use of resources, both human and financial.
- Put systems in place for good corporate and clinical governance in compliance with preparations for full rollout of universal health coverage (NHI)
- Continuously assess and build the required package of service according to needs of the population.
- Ensure continuous monitoring of morbidity and mortality through clinical audits.
- Formulate strategic plans in keeping with the requirements of the hospital and the department as directed by the mission.
- Ensure that cost-effective service delivery is maintained within the hospital.
- Maintain discipline and deal with grievances and Labour Relations issues in terms of the laid down policies and procedures.

Qualifications and Experience:

REQUIREMENTS FOR THE ABOVE POST: - . MBCHB Degree qualification; PLUS . Current registration with HPCSA as a Medical Practitioner; PLUS . A Minimum of six (6) years' experience as a Manager: Medical Services (Non Clinical); PLUS . Unendorsed valid Code B Driver's License (Code 08)
RECOMMENDATION: - .Post-Graduate Diploma/Degree in Management will be an added advantage

Essential Knowledge, Skills and Competencies Required:

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED: -

- . Possess sound knowledge of the relevant Acts, Policies and Regulations administered by the KZN Department of Health.
- . Possess sound knowledge of legislation relating to the practice of medicine in South Africa.
- . Have good communication, leadership, decision making, team building and motivation skills.
- . Be Computer literate with a proficiency in MS Office Software Applications.

Additional Information

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on “Employment & Labour”;
5. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on “Employment & Labour”;
2. Click on “Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya”;
3. Log in using your username and password;
4. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 19 Sep 2025

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a) The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e) Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f) Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g) It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

The information and reports contained herein may not necessarily be accurate or final and must be viewed in the context of when such information or report is dated.

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By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.