



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20250605/3302
Advert Reference Number:	RISK2025/06
Job Title:	RISK MANAGER
Job Level:	D2
Vacancy Type:	Internal & External
Salary:	R 781 496 CTC PER ANNUM
Department:	KZN SHARKS BOARD
Component:	Finance
Employment Type:	Contract
Contract Duration:	THREE YEAR FIXED TERM
Center:	UMHLANGA
Number Of Posts:	1

Duties/Responsibilities:

Plans, designs and implements an overall risk management process for the organization;

Conducts risk assessment, which involves analysing risks as well as identifying, describing and estimate the risks affecting the organization;

Monthly updating and reporting strategic risk and operational risk register

Monthly updating and reporting of the fraud risk register and maintain the compliance registers;

Coordination of Fraud risk management workshops and training;

Prepare reports for CFO to present to the Audit Committee and Board on risk issues;

Prepare various risk management feedback reports;

Monitor and update external and internal audit action plans;

Conduct risk assessment of projects on ad hoc basis;

Assist in investigations where required;

Implementation of accounting systems and audits;

Business Continuity Management;

Co-ordinate responses for internal/external audit findings;

Co-ordinate progress reports and feedback on audit queries;

Prepare responses/presentations to SCOPA when required;

Prepare audit improvement strategy and follow up on previous audit findings;

Provide inputs in the development of demand and acquisition management policies, procedure manuals and best practices;

Review all documents to be submitted to auditors; and

Staff Management.

Qualifications and Experience:

Matric/Grade 12 with Mathematics or Accounting;

Degree or National Diploma with Accounting/Auditing/ Risk Management as major subjects;

A minimum of 8 -10 years' experience in a public entity finance with risk management as a function/auditing;

At least 2 years management experience;

Essential Knowledge, Skills and Competencies Required:

Thorough knowledge of the PFMA Act of 1999, PPPFA Act 5 of 2000, GRAP, Treasury Regulations & SCM Framework;

Computer literacy in MS Office (Advanced Excel); and an accounting system, preferably ACCPAC;

Proficient written and verbal communication and interpersonal skills;

Ability to motivate teams and work within tight deadlines;

Ability to partake in and facilitate group meetings;

Very high level of attention to detail;

Auditing and Internal Auditing Standards;

Risk Management Practices and Risk Analysis/management;

Thorough knowledge of Internal Control Procedures;

MTEF Budget compilation and analysis;

Self-motivated and able to use own initiative.

Additional Information

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 27 Jun 2025

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a) The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e) Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f) Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g) It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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