



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20250220/3018
Advert Reference Number:	DIR-SECURITY 04/FEB 2025
Job Title:	DIRECTOR: SECURITY SERVICES
Job Level:	13
Vacancy Type:	Internal & External
Salary:	R 1 216 824.00 - R 1 433 355.00 PER ANNUM
Department:	KZN ECONOMIC DEVELOPMENT TOURISM AND ENVIRONMENTAL AFFAIRS
Component:	HEAD OFFICE
Employment Type:	Permanent
Center:	PIETERMARITZBURG
Number Of Posts:	1

Duties/Responsibilities:

The successful candidate will be required to .Manage and facilitate the implementation of security measures in the Department .Manage Implementation of security and advisory services .Ensure that the Minimum Information Security Standard (MISS) document is implemented in the Department. .Manage effective and proficient VIP Protection for the MEC. .Review stakeholders' Service Level Agreements continuously to improve internal and external relationships with stakeholders .Manage the development and implementation of specific line functions and all public service policies, strategies, and programs such as Risk and Integrity Management, Operation Vula Fund, Operation Sukuma Sakhe/DDM..Manage human, financial, and asset resources of the Directorate

Qualifications and Experience:

The ideal candidate must have .An appropriate Bachelor's Degree or equivalent qualification in Safety and Security Management disciplines / Policing / Public Management/ Public Administration at NQF level 7 as recognized by SAQA. .A minimum of five years of managerial experience at the Middle Managerial/Senior Managerial level in safety/security management and administration, or a related field. .Completion of Nyukela Certificate for entry into the SMS (Senior Management Service) upon appointment .A valid driver's licence. .Successful candidates will need to obtain a positive security clearance.

Essential Knowledge, Skills and Competencies Required:

The successful candidate must have an in-depth knowledge and understanding of the Security-related Acts and policies; Communication and Protocol; Protection of Information Act; Private Security Industry Regulatory Act; Criminal Procedure Act; National Strategic Intelligence Act; and Government Regulations related to the security industry related to VIP Protection. Knowledge of government Regulations related to Security investigations. Knowledge of security functions and security management. Relevant legislation related to public security, including the Minimum Information Security Standards (MISS) Act; disciplinary procedures and what constitutes unprofessional conduct; Departmental business processes; National information security policy; risk and threat management; safety and security management and administration, including security auditing; physical security measures; contingency planning; occupational health and safety; personnel security; document security; surveillance; information technology security; fire regulations and fire protection; and communication security (cryptography); security vetting; security breaches and investigations. Knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, Public Finance Management Act (PFMA), Treasury Regulations, Public Service Regulations, Labour Relations Act, Basic Conditions of Employment Act, Skills Development Act, Service Delivery Frameworks. Knowledge of Departmental Policy and Procedures. Knowledge of implementing policies. Proven ability to communicate at all levels including National Departments, Provincial Departments, HOD, Senior Management, OTP, Departmental personnel, Members of the Ministry, Other departments; Members of the public; and Security organizations (NIA, SAPS, and Security companies providing service to the Department - through the Manager: Security and Risk Management) including the Private Sector Organizations. .Computer literacy, strategic planning, negotiating skills, programme, and project management principles, report writing, and presentation skills. .Broad knowledge of service delivery innovation, change management, and financial management. Strategic, and leadership, policy analysis and development, management and administration, advanced written, and verbal communication, people management, corporate planning, decision making, research, knowledge management, problem-solving and analysis, client orientation, and customer focus.

Additional Information

PREFERENCE: FEMALE CANDIDATES AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY AND WILL BE GIVEN PREFERENCE.

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on “Employment & Labour”;
5. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on “Employment & Labour”;
2. Click on “Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya”;
3. Log in using your username and password;
4. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 17 Mar 2025

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a) The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e) Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f) Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g) It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

The information and reports contained herein may not necessarily be accurate or final and must be viewed in the context of when such information or report is dated.

The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities, including their respective officials, duly appointed representatives, agents, and contractors, accept no liability whatsoever for any loss or damage, whether direct, indirect, special, or consequential, or expenses of any nature whatsoever, which may arise as a result of, or which may be attributable directly or indirectly to, information made available on these pages or links, or actions or transactions resulting therefrom.

By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.