



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20240801/2041
Advert Reference Number:	DD-TOUR EDUC03/AUG 2024
Job Title:	DEPUTY DIRECTOR: TOURISM EDUCATION & AWARENESS
Job Level:	12
Vacancy Type:	Internal & External
Salary:	R1 003 890.00 - R1 182 534.00 PER ANNUM
Department:	KZN ECONOMIC DEVELOPMENT TOURISM AND ENVIRONMENTAL AFFAIRS
Component:	HEAD OFFICE
Employment Type:	Permanent
Center:	PIETERMARITZBURG
Number Of Posts:	1

Duties/Responsibilities:

The successful candidate will be required to: ▪ Develop targeted capacity-building programmes for tourism education for the Province; ▪ Facilitate and coordinate tourism education and awareness campaigns in the Province; ▪ Develop tourism safety programmes and ensure coordination with various stakeholders in the Province in line with tourism safety strategy; ▪ Facilitate the proper implementation of policies, strategies, legislations and programmes/frameworks related to Tourism Education and Awareness; ▪ Manage the resources of the Sub-Directorate.

Qualifications and Experience:

The ideal candidate must have an appropriate National Diploma/ Bachelor's Degree in Tourism Management or equivalent qualification at (NQF level 6/7) as recognized by SAQA. A minimum of three (3) years of Junior Management experience in the Tourism Sector. A valid driver's license.

Essential Knowledge, Skills and Competencies Required:

The successful candidate must have: - An in-depth knowledge and understanding of Knowledge of the Constitution of the Republic of South Africa; White Paper on the Development and Promotion of Tourism in South Africa of 1996; White Paper on the Development and Promotion of Tourism in KwaZulu Natal of 2008; Tourism Act No. 72 of 1993; KwaZulu Natal Tourism Act of 1996 as amended in 2002; National Tourism Sector Strategy; Provincial Tourism Master Plan, National Rural Tourism Strategy, Domestic Tourism Growth Strategy, National Strategy on Heritage and Cultural Tourism, Provincial Growth Development Strategy and Plan; Provincial Spatial Economic Development Strategy and other relevant provincial and national strategies; Knowledge of Service Delivery (Batho Pele Principles). Knowledge and understanding of the regulatory framework for the Public Service e.g. Constitution of the Republic of South Africa, Public Service Act, PFMA, Treasury Regulations, Public Service Regulations, Basic Conditions of Employment Act, Occupational Health and Safety Act, Labour Relations Act. Good stakeholder coordination and engagement, Sound research, knowledge management, strategic capability, and leadership, problem-solving and analysis, empowerment. Knowledge and understanding of Employee Performance and Management Systems, Skills such as analytical thinking and innovative thinking; Planning and Execution; Verbal & written communication; Good Facilitation and Coordination skills; Experience in intergovernmental relations; Community Development; Facilitation; Project Management; Research, Strategy Formulation and Policy Analysis; Interpersonal Skills; Good Report writing skills; Good presentation skills; internal and external stakeholder coordination and sound stakeholder relations; Ability to interact with people at all levels; Minute Taking Skills; Time Management; verbal & written communication; Computer literacy; Report writing & driving skills. Personal attributes such as confidence & self-motivation; commitment; innovative; accountability; tolerance; dependability; confidentiality; time frame driven.

Additional Information

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 17 Mar 2025

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c)Applications received after the closing date will not be considered.
- d)Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h)Only candidates who meet the requirements may apply.
- i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j)Applications from Recruitment Agencies will not be considered.
- k)Applications sent to incorrect email address will not be considered.
- l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m)The appointed candidate shall be required to sign a performance agreement.
- n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.