



## VACANCY ADVERTISEMENT

### Vacancy Information Download

Reference Number:	KZNPG/20240516/1882
Advert Reference Number:	SMCHC 05/2024
Job Title:	OPERATIONAL MANAGER NURSING (SPECIALITY-PHC)
Job Level:	10
Vacancy Type:	External
Salary:	10
Department:	KZN HEALTH
Component:	ST MARGARETS CHC
Employment Type:	Permanent
Center:	ST MARGARET'S CHC -RIVERSIDE CLINIC
Number Of Posts:	1

#### Duties/Responsibilities:

.Responsible for overall supervision of an integrated quality and comprehensive primary health care services delivery to the community  
.Improve outcomes by focusing on health prevention, Health promotion, curative and rehabilitative approach through implementation of policies, guidelines and SOPs.  
.Ensure PITC and adherence counselling is being provided to all clients in the facility.  
.Promote Advocacy, disclosure and adherence to treatment and care thus ensuring that facilities comply with the batho Pele principles.  
.Ensure provision of primary prevention strategies and integrated screening of TB, HIV, COVID 19, NCDs STI's and Mental Health.  
.Ensure the availability of medication, essential equipment and supplies as well as proper utilization thereof.  
.Participate in the realization and maintenance of Ideal clinic programme (ICRM) to comply with norms and standards of the Health establishment according to OHSC.  
.Ensure data Management is implemented and monitored.  
.Ensure communication and collaboration with other stakeholders is being improved through the support of OSS interventions.  
.Maintain inter-sectoral collaborations with other government structures.  
.Participate in monitoring of HR performance through EPMDS.

#### Qualifications and Experience:

.Grade 12 or equivalent qualification  
.Basic R425 qualification (i.e. Degree, diploma in Nursing qualification that allows registration with South African Nursing Council as a professional Nurse  
.Registration with SANC as General Nurse (Current South African Nursing Council receipt- license to practice 2024)  
.A Post basic qualification in Primary Health care, Clinical Nursing science, Health Assessment, Treatment and Cure with duration of at least one year, accredited with the South African Nursing Council PHC.  
.A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse and Midwifery with the SANC in General Nursing, of which 5 years must be recognizable experience after obtaining 1 year post basic qualification in Primary Health care  
.Certificate of service endorsed by HR  
.Experience in TB/HIV/AIDS Management

#### Essential Knowledge, Skills and Competencies Required:

.Thorough knowledge and insight of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as: Nursing Act, Health Act, Occupational Health and Safety Act, Patients' Rights Charter, Batho Pele principles  
.Operational Management Skills  
.Ability to interact with diverse stakeholders and health care users and givers  
.Good communication skills, Report writing skills, Facilitation skills, Co-ordination skills, Liaison skills, Networking, Problem solving skills, Information Management Planning and Organizing skills, Computer skills  
.Leadership, Decision making, supervisory and problem solving skills.  
.Coaching , conflict handling and counselling skills  
.Financial and budgetary knowledge and skills pertaining to the relevant resources under management.  
Disciplinary code procedure, Grievance procedure and financial policies and practices.

#### Additional Information

##### RECOMMENDATIONS:

- .HIV/AIDS Certificate/Diploma
- .Driver's License and Computer certificate
- .NIMART training

#### How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: [KZNHelpDeskRecruit@KZNpremier.gov.za](mailto:KZNHelpDeskRecruit@KZNpremier.gov.za)

Closing Date : 07 Jun 2024

#### Disclaimer

## DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a) The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e) Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f) Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g) It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

The information and reports contained herein may not necessarily be accurate or final and must be viewed in the context of when such information or report is dated.

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By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.