



## VACANCY ADVERTISEMENT

### Vacancy Information Download

Reference Number:	KZNPG/20240404/1700
Advert Reference Number:	DTP032/04/24
Job Title:	Spatial Architect Officer
Job Level:	Paterson C3
Vacancy Type:	External
Salary:	R424,700 R594,600 Total Cost to Company, inclusive of: oR750 Medical Aid Allowance per month. oCompany Contribution to Provident Fund and Approved Group Risk Benefit. Cellphone allowance of R951 per month. Non-guaranteed performance bonus. 20 Working days leave per annum.
Department:	DUBE TRADEPORT
Component:	HEAD OFFICE
Employment Type:	Permanent
Center:	Manager Spatial Architect
Number Of Posts:	1

#### Duties/Responsibilities:

To develop architectural and planning concepts for Dube Tradeport developments and investments.  
To manage identified infrastructure and development projects to ensure that projects are successfully delivered, covering all areas of project management as per DTPC policies and guidelines.  
To provide architectural inputs, support and advice to DTPC for the planning, design and execution of projects and for the management of infrastructure assets.

**Development of Architectural Concepts**  
Research high level spatial concepts for future DTP developments, buildings and infrastructure.  
Prepare conceptual layout diagrams.  
Prepare detailed building designs and scale drawings where necessary.  
Research information regarding designs, structure specifications, materials, and colour palettes.  
Develop leasing plans for DTPC buildings.

**Product Development**  
Research the latest trends in sustainable building design, precinct design and green architecture.  
Identify innovative opportunities for DTP to pursue.  
Research guidelines - including finishes and colour pallets for precincts within the Dube Tradeport site.  
Prepare signage guidelines for DTPC precincts

**Assessment of Future Developments**  
Assess plans submitted by developers, to ensure that they comply with the vision and design guidelines.

**Project/Contract Management**  
Assist with preparation of project scope documents.  
Where necessary, assist with project management of design and construction phase of infrastructure projects.  
Assist, where necessary in compilation of tender documents as well as the adjudication of tenders for construction.  
Where necessary, report project progress to management.

#### Qualifications and Experience:

Degree in Architecture  
Candidate Registration with SACAP would be advantageous.  
5 years' architectural experience within the construction industry, of which 3 years should be post qualification.

#### Essential Knowledge, Skills and Competencies Required:

Ability to prepare and deliver presentations to large groups.  
Knowledge of architectural drafting packages, such as AutoCAD, ArchiCAD, REVIT, sketch-up, or Corel draw.  
MS Projects and general MS Office skills.  
Knowledge of different types of contracts, i.e JBCC, NEC, FIDIC, GCC  
Design skills and knowledge.  
Knowledge of building and construction.

#### Additional Information

Systematic thinking, Innovation and creativity, Industry awareness, Judgement & decision making, Openness to ideas, Conceptual thinking, Information seeking, Stress tolerance, Self-awareness, Integrity, Self-reliance / Independent worker, Drive and persistence, Written and oral communication, Attention to detail.

#### How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on “Employment & Labour”;
5. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on “Employment & Labour”;
2. Click on “ Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya”;
3. Log in using your username and password;
4. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

For support, please send an email to: [KZNHelpDeskRecruit@KZNpremier.gov.za](mailto:KZNHelpDeskRecruit@KZNpremier.gov.za)

Closing Date : 26 Apr 2024

Disclaimer

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- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
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- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

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