



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20240313/1555
Advert Reference Number:	KCD 02/2024
Job Title:	CLINICAL PROGRAMME CO-ORDINATOR (TB COORDINATOR)
Job Level:	9
Vacancy Type:	Internal & External
Salary:	R497 193.00 R559 686.00 per annum
Department:	KZN HEALTH
Component:	KING CETSHWAYO DISTRICT HEALTH OFFICE
Employment Type:	Permanent
Center:	KING CETSHWAYO DISTRICT OFFICE
Number Of Posts:	1

Duties/Responsibilities:

- .Coordinate and facilitate planning for TB programme in the District.
- .Monitor the implementation of strategies contained in the health programme plan.
- .Oversee the reporting of notifiable Medical Condition by all institution and TB control programme in the District.
- .Liaison with government and NGOs on issues relating to TB control programme.
- .Ensure good working relations with all role players and relevant stakeholders.
- .Analyse emerging health practices and trends and introduce remedial action in conjunction with health care specialist.
- .Participate in an Operation Sukuma Sakhe Programmes.
- .Provide support and mentoring to facilities within the District.

Qualifications and Experience:

- .Matric Certificate or Grade 12 (Senior Certificate)
- .Diploma or Degree in Nursing Science that allows registration with SANC as a Registered Nurse
- .Minimum of 7 years appropriate/ recognizable experience in nursing after registration with SANC as a Registered Nurse in General Nursing
- .Current registration with SANC (2024)
- .Valid Drivers' Licence
- .Attach proof of working experience endorsed by Human Resource

Essential Knowledge, Skills and Competencies Required:

- .Project management, facilitation, good communication, interpersonal and presentation skills
- .Ability to do PowerPoint presentation and report writing abilities.
- .Empathy, counselling skills and knowledge.
- .Project Management Skills
- .Financial Management Skills
- .Ability to make independent decisions, priorities issues and other work related matters, work under pressure and meeting the set targets
- .Proven initiative, decisiveness and the ability to acquire new knowledge swiftly.
- .Ability to work under pressure and meeting the set targets.

Additional Information

- .A post basic qualification with a duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and Care
- .Knowledge of Tier.net and EDRweb electronic register/database

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 05 Apr 2024

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.

b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.

c)Applications received after the closing date will not be considered.

d)Please clearly indicate the name of the post and reference number of the position for which you are applying.

e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.

f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.

g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.

h)Only candidates who meet the requirements may apply.

i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.

j)Applications from Recruitment Agencies will not be considered.

k)Applications sent to incorrect email address will not be considered.

l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.

m)The appointed candidate shall be required to sign a performance agreement.

n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.

o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.