



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20240129/1394
Advert Reference Number:	LRH 07/2024
Job Title:	Chief Occupational Therapist Grade 1, 2&3
Job Level:	10
Vacancy Type:	Internal & External
Salary:	GRADE 1: R 520 785.00 R 578 367.00 GRADE 2: R 595 251.00 R 658 482.00 OTHER BENEFITS : 13TH Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional)
Department:	KZN HEALTH
Component:	LADYSMITH REGIONAL HOSPITAL
Employment Type:	Permanent
Center:	Ladysmith Regional Hospital
Number Of Posts:	1

Duties/Responsibilities:

- .Quality improvement initiatives: clinical guidelines, teaching and training, audits (core standards, infection control, ideal hospital, etc.).
- .Execute all occupational management duties, functions and responsibility to the best of ability and within all applicable legislation
- .Manage and provide a high quality promotive and curative occupational therapist services according to patient needs
- .Give expert clinical advise and factual information of a professional nature on institutional services
- .Provide a consultative occupational therapist services to health professionals and patients
- .Monitor and evaluate the occupational services to comply with the valid standards and indicators, implement Quality Assurance Programmes for overall effective services
- .Develop protocols to ensure that the diets comply with dietary recommendations
- .Make recommendations with regards to policies/strategies for effective functioning of the occupational unit
- .Act as a consultant in the patient curative and rehabilitation programmers

Qualifications and Experience:

MINIMUM REQUIREMENTS:

GRADE1:

- .Senior Certificate (Grade 12) or equivalent qualification
- .Diploma/Degree in General Nursing and Midwifery.
- .Proof of current registration with SANC (2024).
- .A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Occupational Health Nursing science.
- .A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery

GRADE 2:

- .Senior certificate/Grade 12 or equivalent qualification
- .Degree/Diploma in General Nursing and Midwifery.
- .Proof of current registration with SANC (2024).
- .Post Basic qualification with a duration of at least one year in Occupational Health Nursing science accredited with SANC
- .A minimum of 14 years actual service and/or appropriate/recognizable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of this period must be appropriate/recognizable experience in Emergency & Trauma Unit after obtaining the relevant 1 year post basic qualification required for the relevant speciality.

CURRENT AND PREVIOUS WORK EXPERIENCE ENDORSED BY HUMAN RESOURCE DEPARTMENT

NB: only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR.

Essential Knowledge, Skills and Competencies Required:

.Knowledge of nursing care processes, procedures, nursing statuses and other relevant framework such as Nursing Act, Health Act, Public Service regulations, Disciplinary Code and Procedures in the Public Service
.Knowledge of Code of Conduct, Labour Relations, Conflict Management and Negotiation Skills
.Ability to function within a team.
.Skills in organizing, planning and supervising.
.Knowledge of Batho Pele Principles and Patients' Rights Charter
.Personal attributes, responsiveness, professionalism, supportive, and assertive

Additional Information

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on “Employment & Labour”;
5. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on “Employment & Labour”;
2. Click on “ Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya”;
3. Log in using your username and password;
4. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 02 Feb 2024

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a) The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e) Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f) Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g) It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.