



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20240128/1390
Advert Reference Number:	NDH 02/2024
Job Title:	PHARMACIST
Job Level:	11
Vacancy Type:	Internal & External
Salary:	GRADE 1 R 768 489.00 R 814 437.00 per annum, GRADE 2 R 830 751 R 880 521.00 per, annum, GRADE 3 R 906 540.00 961 614.00 per annum
Department:	KZN HEALTH
Component:	NORTHDALE DISTRICT HOSPITAL
Employment Type:	Permanent
Center:	NORTHDALE HOSPITAL
Number Of Posts:	2

Duties/Responsibilities:

.Provide a comprehensive pharmaceutical service to patients, wards and departments as per the GPP and scope of practice of a Pharmacist.

.Evaluation of the patient medicine related needs by determining the indication, safety and effectiveness of the prescribed therapy.

.Prepare, compound, prepack / repack, label and dispense all patient prescriptions (Outpatients and TTO's), ward / department stock issues.

.Furnishing of information and advice to any person with regards to safe and effective use of medicines

.Provide comprehensive patient counselling and liase with clinicians to ensure best therapeutic outcomes

.Determining adherence to therapy and provide necessary follow up to ensure best therapeutic outcomes.

.Promote rational use of medicines

.Supply of schedule 5 and 6 medicines including the recording and balancing of the schedule 5 and 6 registers.

.Stock management (ordering, receipt, issue, control, maintaining stock levels, record-keeping and storage of pharmaceuticals and non-pharmaceuticals).

.Review and update of section and ward order requisition sheets, stock levels, obsolete, low demand, new formulary medicines, repeatedly requisitioned medicines, out of stock medicines.

.Monitor supplier performance and report stock outs

.Implement measures to minimize pharmaceutical waste

.Waste Management, Occupational Health and Safety compliance, Infection Prevention and Control

.Medicine Utilization Reviews and Prescription Audits

.Deputize for the Pharmacy supervisor when required.

.Develop and review departmental policies and standard operating procedures (SOP).

.Supervise and train staff in accordance with departmental policies and SOPs.

.Co-ordination of activities / participation in the Pharmacy Therapeutics Committee, Anti- Microbial Stewardship committee, Risk Management Committee, Waste Disposal.

.Take part in activities and organisation of the Pharmacy month.

.Ensure necessary ordering procedures are in place for clinics, departments and PHC facilities to ensure appropriate usage of medicine.

.Perform ward rounds, and ward checks.

.Ensure security of pharmaceutical stock is maintained at all times.

.Evaluate and manage staff performance within your area, comply with the performance management and development system.

.Participate in Continuous Professional Development, in-service training, and register as a tutor for the purposes of training Pharmacist Assistants and Pharmacist interns.

.Collection and recording of statistics and information. Compilation of reports.

.Participate in Quality Improvement Programmes.

.Perform audits and surveys.

.Perform monthly PHC supervisory support visits.

.Participate in marketing of the CCMD program activities.

.Perform overtime, and standby duty.

Qualifications and Experience:

Grade 1

- .No experience required
- .Certified copy of grade 12 certificate or equivalent.
- .Certified copy of degree in pharmacy.
- .Certified copy of Registration certificate with SAPC as a Pharmacist.
- .Proof of current registration with SAPC 2024
- .Non South African citizen applicants, need to have a valid work permit in compliance with HR circular 49 of 2008 obtainable from any government department

.NB: Proof of experience endorsed and stamped by human resource department(service certificate)
.Locum Pharmacist: certified copies of letters of service stating relevant experience as a pharmacist.
.Locum experience must indicate - full time or number of hours and actual dates must be specified.

Grade 2

- .Matric certificate or equivalent
- .5 years' experience after registration with SAPC as a Pharmacist.
- .Certified copy of grade 12 certificate or equivalent.
- .Certified copy of degree in pharmacy.
- .Certified copy of Registration certificate with SAPC as a Pharmacist.
- .Proof of current registration with SAPC 2024
- .Non South African citizen applicants, need to have a valid work permit in compliance with HR circular 49 of 2008 obtainable from any government department

.NB: Proof of experience endorsed and stamped by human resource department(service certificate)
.Locum Pharmacist: certified copies of letters of service stating relevant experience as a pharmacist.
.Locum experience must indicate - full time or number of hours and actual dates must be specified.

Grade 3

- .13 years' experience after registration with SAPC as a Pharmacist.
- .Certified copy of grade 12 certificate or equivalent.
- .Certified copy of degree in pharmacy.
- .Certified copy of Registration certificate with SAPC as a Pharmacist.
- .Proof of current registration with SAPC 2024
- .Non South African citizen applicants, need to have a valid work permit in compliance with HR circular 49 of 2008 obtainable from any government department

.NB: Proof of experience endorsed and stamped by human resource department(service certificate)
.Locum Pharmacist: certified copies of letters of service stating relevant experience as a pharmacist.
.Locum experience must indicate - full time or number of hours and actual dates must be specified.

Essential Knowledge, Skills and Competencies Required:

- .Knowledge of Pharmaceutical services policies, approaches and procedures.
- .Knowledge and understanding of the legislative prescripts governing the Public Service, Pharmacy Practice, District Health System, Essential Drug List, Norms & Standards and the National Drug Policy.
- .Knowledge of financial management.
- .Knowledge of and / or experience in the outpatient, inpatient service and Pharmacy store.
- .Knowledge of the principles of drug therapy and the functions and operations of a Drug and Therapeutics Committee.
- .Excellent communication and computer skills, project and time management skills.
- .Commitment to service excellence, good supervisory, analytical & team building skills.
- .Ability to manage conflict & apply disciplinary procedures.
- .Knowledge of Policies and procedures pertaining to stock control.
- .Good team building, problem solving and leadership skills

Additional Information

RECOMMENDATIONS

A valid code 08 driver's licence.
Ability to use Rx Solutions dispensing and stock control modules.

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 09 Feb 2024

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.

b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.

c)Applications received after the closing date will not be considered.

d)Please clearly indicate the name of the post and reference number of the position for which you are applying.

e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.

f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.

g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.

h)Only candidates who meet the requirements may apply.

i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.

j)Applications from Recruitment Agencies will not be considered.

k)Applications sent to incorrect email address will not be considered.

l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.

m)The appointed candidate shall be required to sign a performance agreement.

n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.

o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.