



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20231218/1353
Advert Reference Number:	KZNCOGTA 146/2023 (DM)
Job Title:	DIRECTOR: PLANNING AND DISASTER RISK REDUCTION
Job Level:	13
Vacancy Type:	Internal & External
Salary:	R 1 162 200 PER ANNUM
Department:	KZN COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS
Component:	HEAD OFFICE
Employment Type:	Permanent
Center:	Pietermaritzburg
Number Of Posts:	1

Duties/Responsibilities:

The successful candidate will be required to research and develop disaster management policy frameworks and plans for the Provincial Disaster Management Centre and support the development of policy frameworks and plans at all spheres of government with the following key responsibilities: - Oversee the planning and coordination of research and project manage all matters pertaining to disaster management in the Province ; Provide strategic support on the coordination, development and implementation of provincial disaster management policies in the Province, Oversee the development of a provincial disaster management and disaster risk reduction plan that incorporates climate change impact on the Province, Provide strategic support in the coordination, development and implementation of integrated education, training, public awareness and volunteer strategies in the Province, Management of the unit's resources.

Qualifications and Experience:

The ideal candidate must be in possession of an undergraduate (NQF level 7) qualification as recognised by SAQA in Disaster Management/Development studies/Environmental Studies/Public Administration or a related qualification coupled with 5 years' experience at a middle management/senior management level in the Disaster Management environment as well as an SMS Pre-entry certificate as offered by the National School of Government (NSG).

Essential Knowledge, Skills and Competencies Required:

The successful candidate must have: - Knowledge of the interpretation of relevant legislation, Knowledge and an understanding of municipal functions and environment, Awareness and understanding of the cultural climate within the KwaZulu-Natal Province, Knowledge of policy interpretation and drafting , Planning and project management skills, Team development, decision making and problem-solving skills, Financial management skills, Good communication skills (verbal & written), Computer literacy in MS Office, A valid code 8 driver's licence.

Additional Information

ENQUIRIES: Mr S Ngema TELEPHONE: 033 8973962/3

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 29 Dec 2023

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.

b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.

c)Applications received after the closing date will not be considered.

d)Please clearly indicate the name of the post and reference number of the position for which you are applying.

e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.

f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.

g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.

h)Only candidates who meet the requirements may apply.

i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.

j)Applications from Recruitment Agencies will not be considered.

k)Applications sent to incorrect email address will not be considered.

l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.

m)The appointed candidate shall be required to sign a performance agreement.

n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.

o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.