



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20231122/1328
Advert Reference Number:	NURS 75/2023
Job Title:	OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL): NIGHT DUTY
Job Level:	OSD
Vacancy Type:	Internal & External
Salary:	R 497 193.00 R 559 686.00 Per Annum
Department:	KZN HEALTH
Component:	HARRY GWALA REGIONAL HOSPITAL
Employment Type:	Permanent
Center:	HARRY GWALA REGIONAL HOSPITAL
Number Of Posts:	1

Duties/Responsibilities:

- .Ensure adequate supervision of staff and provision of quality patient care in an efficient and cost effective manner
- .Manage and supervise effective utilization of all resources in the units/wards.
- .Ensure effective implementation of infection control and prevention practices by all staff including support service and cleaning staff.
- .Supervise implementation of health care delivery policies, procedures, clinical guidelines, protocols, Operational and Strategic Plans aimed at improving service delivery.
- .Facilitate and ensure the implementation of Departmental Priorities and National Core Standards
- .Monitor and evaluate the care and management of all patients and ensure the keeping of accurate and complete patients' records.
- .Demonstrate a concern for patients, promoting and advocating a proper treatment and care.
- .Monitor and evaluate staff performance (EPMDS)
- .Ensure effective data management.
- .Ensure ethics and professionalism is maintained.
- .Demonstrate effective communication with staff, patients and multidisciplinary team
- .Exercise control over discipline over discipline grievance and all labour related issues
- .Develop / establish and maintain constructive working relationship with nursing and other stakeholders

Qualifications and Experience:

- .Senior Certificate
- .Diploma / Degree in General Nursing Science and Midwifery (obtainable from College/University)
- .Registration with SANC as General Nurse and Midwife
- .Current South African Nursing Council receipt - license to practice (2023)
- .EXPERIENCE REQUIRED:
A minimum of 7 years appropriate /recognizable experience in Nursing after registration as a General Nurse with the SANC
- .Certificate of service endorsed by HR as proof of experience

Essential Knowledge, Skills and Competencies Required:

- .Knowledge and insight into nursing processes and procedures
- .Nursing statutes and other relevant Public Service Acts.
- .Decision making & problem solving skills
- .Interpersonal and conflict management skills
- .Knowledge and implementation of Batho Pele principles
- .Good communication skills
- .Supervisory and analytical thinking skills.

Additional Information

- .A minimum of three years' experience at a management level
- .Diploma /Degree in Nursing Management

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 01 Dec 2023

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.

b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.

c)Applications received after the closing date will not be considered.

d)Please clearly indicate the name of the post and reference number of the position for which you are applying.

e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.

f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.

g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.

h)Only candidates who meet the requirements may apply.

i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.

j)Applications from Recruitment Agencies will not be considered.

k)Applications sent to incorrect email address will not be considered.

l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.

m)The appointed candidate shall be required to sign a performance agreement.

n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.

o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.