



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20231116/1317
Advert Reference Number:	DGH09/2023
Job Title:	OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL)
Job Level:	09
Vacancy Type:	Internal & External
Salary:	R497 193.00 R559 686.00 per annum
Department:	KZN HEALTH
Component:	DORIS GOODWIN SPEC TB HOSPITAL
Employment Type:	Permanent
Center:	Doris Goodwin Hospital
Number Of Posts:	1

Duties/Responsibilities:

Promote, facilitate and monitor implementation of quality health care delivery.
 Promote quality nursing care as directed by the professional scope of practice.
 Assist in planning, organizing and monitoring of objectives of units and departments.
 Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care.
 Demonstrate an understanding of Human Resource and Financial management practices and procedures.
 Manage all resources within units effectively and efficiently to ensure optimal service delivery.
 Ensure implementation of EPMDs, formulate and participate in the training and development of employees.
 Provide a safe, therapeutic and hygienic environment as laid down by the Nursing Act, Occupational Health and Safety Act and other applicable prescripts.
 Facilitate and monitor implementation of quality improvement projects/plans.
 Promote and monitor implementation of IP&C strategies in the units
 Ensure Quality Data Management and utilization

Qualifications and Experience:

Senior Certificate (Grade 12).
 Degree/Diploma in General Nursing and Midwifery
 Registration with SANC as a General Nurse and Midwifery
 Proof of current registration with SANC (2023 receipt)
 A minimum of 7 years appropriate recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.
 Proof of current and previous work experience and the service record endorsed and stamped by the Human Resource office.

Essential Knowledge, Skills and Competencies Required:

Knowledge of Public Service Policies, Acts and Regulations.
 Knowledge of Nursing Care processes and procedures.
 Knowledge of the Code of Conduct and the Labour Relations processes and procedures.
 Knowledge of Batho Pele principles and Patients' Rights Charter.
 Planning, organizing and report writing skills.
 Good interpersonal relations, Conflict management and problem solving skills.
 Operational management, coordinating and networking liaison skills.
 Knowledge of policy directives informing HIV/AIDS/TB Programmes in the department

Additional Information

Valid code B, EB or C1 driver's license
 Computer literacy

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 01 Dec 2023

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c)Applications received after the closing date will not be considered.
- d)Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h)Only candidates who meet the requirements may apply.
- i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j)Applications from Recruitment Agencies will not be considered.
- k)Applications sent to incorrect email address will not be considered.
- l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m)The appointed candidate shall be required to sign a performance agreement.
- n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.