



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20231012/1122
Advert Reference Number:	GTN 48/2023
Job Title:	Operational Manager Nursing - General Stream Night Duty
Job Level:	09
Vacancy Type:	Internal & External
Salary:	497 193 00 - 559 686 00
Department:	KZN HEALTH
Component:	GREYTOWN DISTRICT HOSPITAL
Employment Type:	Permanent
Center:	GREYTOWN HOSPITAL
Number Of Posts:	1

Duties/Responsibilities:

Ensure adequate coverage and supervision of staff in all units to allow provision of quality patient care in an efficient and cost effective manner

Facilitate and Strengthen implementation of Health Care services delivery policies,procedure,clinical guidelines,protocol,plans and strategies aimed achieving service excellence

Promote implementation of Batho Pele principles, rights charter and acceptance professional/clinical-ethical standards within the applicable legal framework

Participate and ensure implementation of norms and standards, National Health Priorities and Quality improvement initiative including national priority program plans

Ensure a safe environment for both patients and staff at night

Identify staff training needs, Ensure the effective development takes place and monitor performance thereof

Demonstrate effective communication with staff,patients,colleagues,clinicians and other stakeholders including report writing and presentation

Ensure effective and efficient management and utilization of resources including staff, material, financial etc.

Exercise control of discipline, grievances and labour relations in terms of laid down policies and procedures

Ensure effective data management at night

Ensure all night services are coordinated

Relieve Night and day Manager when not on duty

Qualifications and Experience:

Matric /Senior Certificate (Grade 12

Degree /Diploma in General Nursing Science and Midwifery

Current registration with South African Nursing Council as a Professional Nurse and a midwife

Current proof of registration with SANC for 2023

A minimum of seven (07) years' appropriate/ recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing

Essential Knowledge, Skills and Competencies Required:

Knowledge of Public Service Acts, Regulations

Knowledge of Nursing Care Processes and Procedures

Leadership, Organizational, decision making and problem solving abilities within the limit of Public Sector and Institutional Policy Framework

Financial and budgetary knowledge pertaining to the nursing care

Knowledge of Policy directives informing HAST Programmes in the department

Good interpersonal relations including negotiating, conflict handling, counselling and disciplinary skills

Basic computer skills

Additional Information

Diploma/Degree in nursing Management
Valid driver's license
Proof of computer literacy

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 27 Oct 2023

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a) The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e) Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f) Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g) It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

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