



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20231012/1117
Advert Reference Number:	LRH 71/2023
Job Title:	Manager Medical Services
Job Level:	12
Vacancy Type:	Internal & External
Salary:	R 1288 095.00 R 1427 352.00 per annum all-inclusive package (Consist of 70% basic salary and 30% flexible portion that may be Structured in terms of applicable rules. 18% in h o s p i t a l e p l u s f i x e d Commuted overtime). OTHER BENEFITS :13TH Cheque, (Medical Aid Optional).
Department:	KZN HEALTH
Component:	LADYSMITH REGIONAL HOSPITAL
Employment Type:	Permanent
Center:	Ladysmith Regional Hospital
Number Of Posts:	1

Duties/Responsibilities:

The incumbent of the post is to assist the Senior Manager: Medical Services in the following areas:

- . Developing and managing a system for dealing with medico legal claims.
- . Ensure the provision of protocols and guidelines to the Medical and Allied professions team.
- . Formulate policies and procedures for clinical services and ensure that they are in accordance with the current statutory regulations and guidelines.
- . Provide leadership, management and support to all Cluster Managers, Clinical Head, Clinical Managers, Pharmacy, Allied Health professionals and all staff under their supervision.
- . Conduct service assessment and implement quality improvement programmes.
- . Lead Clinical Governance functions within the institution.
- . Liaise with other stakeholders within and outside Department of Health such as Chief Specialists, other Hospital management teams, District Office and management issues.
- . Ensure optimal use of resources both human resources and financial resources.
- . Ensure continuous monitoring of morbidity and mortality through clinical audits.
- . Ensure that cost- effective service delivery is maintained within the hospital.
- . Maintained discipline and deal with grievances and Labour Relation issues in terms of the laid down procedure and policies.
- . Develop Integrated Primary Health Care support and outreach services in PHC clinics supported by Ladysmith Regional Hospital Hospital.
- . Improve Clinical Quality and Patient Satisfaction.
- . Establish multi-disciplinary teams and improve competencies of Health Care Workers.
- . Participate in Senior Management and strategic activities.
- . Perform compulsory commuted overtime in line with hospital needs.

Qualifications and Experience:

- . MBChB degree or equivalent qualification PLUS
 - . A minimum of 3 Years' experience after registration with HPCSA as Medical practitioner
 - . Registration Certificate with HPCSA as an Independent Medical Practitioner
 - . Current registration with HPCSA as a Medical Practitioner (2023 Receipt).

NB: only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR.

Essential Knowledge, Skills and Competencies Required:

- Knowledge of current health and public service legislation and policies.
- . Sound clinical knowledge experience in the respective discipline.
 - . Excellent to develop and monitor policies.
 - . Computer Literacy
 - . Sound negotiation, planning organizing, decision making and conflict management skills.
 - . Knowledge and experience in the District Health System.

Additional Information

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on “Employment & Labour”;
5. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on “Employment & Labour”;
2. Click on “Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya”;
3. Log in using your username and password;
4. Click on “Recruitment Citizen” to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 03 Nov 2023

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

- a) The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.
- b) If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- c) Applications received after the closing date will not be considered.
- d) Please clearly indicate the name of the post and reference number of the position for which you are applying.
- e) Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.
- f) Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.
- g) It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.
- h) Only candidates who meet the requirements may apply.
- i) Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.
- j) Applications from Recruitment Agencies will not be considered.
- k) Applications sent to incorrect email address will not be considered.
- l) The respective Provincial Departments and Public Entities reserve the right not to make an appointment.
- m) The appointed candidate shall be required to sign a performance agreement.
- n) Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.
- o) The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

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By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.