



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	KZNPG/20230920/1020
Advert Reference Number:	UMZIN/22/2023
Job Title:	CLINICAL PROGRAMME COORDINATOR (HAST)
Job Level:	09
Vacancy Type:	Internal & External
Salary:	497 193.00
Department:	KZN HEALTH
Component:	UMZINYATHI DISTRICT HEALTH OFFICE
Employment Type:	Permanent
Center:	DUNDEE
Number Of Posts:	1

Duties/Responsibilities:

.Lead the HAST Team at a District level whilst supporting the Sub-District HAST teams to achieve and sustain the 95 95 95 targets
.Coordinate HIV/AIDS counselling and testing, Anti-Retroviral Treatment (ART), Sexually Transmitted Infections (STI), TB and HIV integration of programs in the District.
.Develop and implement the HIV and AIDS business plan whilst working closely with the HAST Finance Manager
.Conduct facility support visits to ensure proper implementation of HIV and AIDS guidelines.
.Develop and implement quality assurance programs for HAST to ensure compliance with Norms and Standards and ICRM prescripts
.Promote a good and sound working culture with other District and Sub-District Program Managers through integration of health programs.
.Ensure implementation of HIV and AIDS preventive strategies at a community level whilst working with all community cadres to ensure realization of the Community Based Model
.Promote Intersectoral collaboration through Operation Sukuma Sakhe (OSS).
.Monitor and evaluate HAST indicators at all levels and compile and present DQPR reports.
.Attend all Provincial, District and Sub-District meetings and prepare HAST presentations in accordance with stipulated requirements
.Liase with Civil Society, State Aided Institutions and all relevant stakeholders in planning District HAST activities
.Work closely with supporting partners, District Adherence Facilitator and District Social Worker
.Ensure that the District and Sub-District Nerve Center meetings sit as per District SOP

Qualifications and Experience:

.An appropriate B Degree/National Diploma or equivalent qualification in Nursing PLUS
.Minimum of 7 years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing.
.Current Registration with SANC; plus.
.Valid Driver's License
.Proof of Computer Literacy - Ms Office (Word, Excel, Outlook & PowerPoint)
.Attach Proof of previous and / or Current Employment verified, signed and stamped by HR Department/ Employer.

Essential Knowledge, Skills and Competencies Required:

.Project management
.Excellent management, facilitation, communication and interpersonal skills.
.Report writing abilities
.Financial Management skills
.Empathy and counseling skills and knowledge
.Ability to make independent decisions
.An ability to priorities issues and other work related matters and to comply with timeframes
.Proven initiative, decisiveness and the ability to acquire new knowledge swiftly
.A clear understating of challenges facing the Public Sector.

Additional Information

.Previous experience in the HAST programme
.Experience and exposure to data information systems eg. tier.net, web. dhis, synch etc

How to apply

To apply please log onto the e-Government Portal: <https://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <https://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Click on KZN Provincial Government e-Recruitment Vacancies, S'Thesha Waya Waya";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: KZNHelpDeskRecruit@KZNpremier.gov.za

Closing Date : 13 Oct 2023

Disclaimer

DISCLAIMER FOR KZN E-RECRUITMENT SYSTEM

a)The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities are equal opportunity, affirmative action employers, and preference may be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The filling of posts may also be guided by the Departments/ Entities Employment Equity plan/targets.

b)If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.

c)Applications received after the closing date will not be considered.

d)Please clearly indicate the name of the post and reference number of the position for which you are applying.

e)Applicants applying for posts in KZN Government Departments via the online e-Recruitment system, must upload a copy of their CV onto the system. Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted applicants only.

f)Applicants applying for posts in KZN Public Entities via the online e-Recruitment system, must upload copies of all documents, including certified copies of all documents stipulated in the advert of the Public Entity.

g)It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), prior to the time the qualification documents are requested to be submitted to the KZN Provincial Department or Public Entity.

h)Only candidates who meet the requirements may apply.

i)Appointment is subject to verification of the qualifications of the applicant, reference checking, and securing a positive security clearance, in circumstances where this is in relation to the requirement/s for appointment to the post applied for.

j)Applications from Recruitment Agencies will not be considered.

k)Applications sent to incorrect email address will not be considered.

l)The respective Provincial Departments and Public Entities reserve the right not to make an appointment.

m)The appointed candidate shall be required to sign a performance agreement.

n)Reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment in their application/CV to facilitate this.

o)The respective Provincial Departments and Public Entities reserve the right to regard a negative record on any verification check or risk assessment conducted, as sufficient grounds for refusal to select a candidate for appointment.

By utilising the KZN Provincial e-Recruitment system, you hereby specifically acknowledge that you have read and accepted the following disclaimer:

I understand and agree that where information is provided, whether personal or otherwise, it may be used and processed by the owner of this e-Recruitment system, and such use may include placing such information in the public domain.

All reasonable measures to protect the personal information of users will be taken, provided that for the purpose of this disclaimer (personal information) will be as defined in the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000) and the Protection of Personal Information Act, 2013 (Act No. 4 of 2013).

The information and reports contained herein may not necessarily be accurate or final and must be viewed in the context of when such information or report is dated.

The KwaZulu-Natal Provincial Government and all KwaZulu-Natal Provincial Public Entities, including their respective officials, duly appointed representatives, agents, and contractors, accept no liability whatsoever for any loss or damage, whether direct, indirect, special, or consequential, or expenses of any nature whatsoever, which may arise as a result of, or which may be attributable directly or indirectly to, information made available on these pages or links, or actions or transactions resulting therefrom.

By using the KZN Provincial e-Recruitment system, I specifically consent and submit to the jurisdiction of the South African Courts in regard to all proceedings, actions, applications, or the like, instituted by either party against the other where necessary.

If you do not agree to be bound by these terms, please do not make applications for posts through the KZN Provincial e-Recruitment system.

