



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	SITA/20260908/3111
BPS Vacancy Number:	VAC00485/27
Job Title:	Lead Consultant: Financial Risk, Governance and Compliance
Job Level:	D2
Vacancy Type:	Internal & External
Salary Range:	R651627.00 - R977440.00
Organisation Name:	State Information Technology Agency
Division:	FIN: Office of the CFO
Department:	FIN: HOD Financial Accounting
Employment Type:	Permanent
Location:	SITA Erasmuskloof
Number Of Openings:	1

Purpose of Job:

To evaluate the financial implications risks associated with contracts and decisions and to ensure that SITA complies with all applicable laws and regulations as well as the relevant policies of the company by performing regular risks assessments and developing action plans to address weaknesses

Responsibilities:

- Develop and implement policies and procedures for the environment and ensure compliance with applicable legislation.
- Human Capital Management
- Manage Certification for the function to facilitate achievement relevant certifications.
- Coordinate and manage the department risk register by performing departmental risk assessment and implement action plans or/and internal controls to manage risks to acceptable levels
- Draft strategies and plans to promote and ensure sound governance within the Finance division
- To develop and finalise required reports to stakeholders.
- Perform assessments of irregular expenditure and fruitless and wasteful expenditure
- ?Prepare irregular expenditure condonations submissions
- Prepare irregular expenditure removal submissions.

Qualifications and Experience:

Minimum: Finance related Degree (at least NQF Level 7)
A Postgraduate diploma in Finance/Accounting (NQF level 8) and finance related professional membership (CIMA; CA(SA)) will be an added advantage.

Experience: 6-7 years relevant experience in financial reporting and analysis as well as experience in auditing articles.

Knowledge:

Good knowledge of the PFMA and Treasury regulations; Understanding of relevant legislation, including the Companies Act, GRAP, GAAP, VAT Act, Income Tax act, etc.; Knowledge of Financial Reporting and Analysis; Good understanding of Risk Management and Control; Ability to review processes and draft appropriate policies and procedures; identification of and management of risk; Implementation and monitoring of internal controls; System processes; Ability to analyse information and recommend corrective action; Ability to make an informed decisions;
Experience in preparing financial schedules including disclosures as it relates to Financial reporting; Effective Presentation skills; Report writing skills.

Technical Competencies

Financial Accounting The process of recording, summarizing, and reporting the myriad of transactions resulting from business operations over a period of time. Business Writing Conveys written information and business reports in a detailed and effective manner to individuals or groups to ensure that they understand the message. Project/Programme Management The management of projects/programmes, typically (but not exclusively) involving the development and implementation of business processes to meet identified business needs, acquiring and utilising the necessary resources and skills, within agreed parameters of cost, timescales, and quality. The adoption and adaptation of project management methodologies based on the context of the project and selecting appropriately from predictive (plan-driven) approaches or adaptive (iterative/agile) approaches. Corporate Governance Company Secretary, Legal, Internal Audit, Risk management

Interpersonal and Behavioural Competencies
Active listening The ability to fully concentrate on what is being said rather than just passively 'hearing' the message of the speaker. Attention to Detail The ability to ensure information is complete and accurate. Analytical thinking Identifies issues; obtains relevant information, relates and compares data from different sources, and identifies alternative solutions. Disciplined Showing a controlled form of behaviour or way of working, diligently. Resilience The ability to effectively handle disappointment, rejection and set-backs while still working well and meeting deadlines. Stress Management The ability to keep functioning effectively when under pressure and maintain self control in the adversity.

Additional Requirements
n/a

How to apply
To apply please log onto the e-Government Portal: http://www.eservices.gov.za/ and follow the following process; 1. Register using your ID and personal information; 2. Use received one-time pin to complete the registration; 3. Log in using your username and password; 4. Click on "Employment & Labour"; 5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs; Or, if candidate has registered on eservices portal, access http://www.eservices.gov.za/, then follow the below steps: 1. Click on "Employment & Labour"; 2. Click on "Recruitment Citizen"; 3. Log in using your username and password; 4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs; For support, please send an email to: egovsupport@sita.co.za or Call: 0801414882

Closing Date : 17 Sep 2026

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to shortlisted candidates only. Preference will be given to members of designated groups. If you do not hear from us within two months of the closing date, please regard your application as unsuccessful. Applications received after the closing date will not be considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Only candidates who meet the requirements should apply. SITA reserves the right not to make an appointment. The appointment is subject to getting a positive security clearance, the signing of a performance contract, assessment recommendation, verification of the applicants' documents (Qualifications), and reference checking. Correspondence will be entered into with shortlisted candidates only. CV's from Recruitment Agencies will not be considered.

*****NB: EMAILED CV'S WILL NOT BE ACCEPTED*****