



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	SITA/20260908/3110
BPS Vacancy Number:	VAC00796/27
Job Title:	Senior Specialist: Taxation and Technical Accounting
Job Level:	D1
Vacancy Type:	Internal & External
Salary Range:	R558347.00 - R837521.00
Organisation Name:	State Information Technology Agency
Division:	FIN: Office of the CFO
Department:	FIN: HOD Financial Accounting
Employment Type:	Permanent
Location:	SITA Erasmuskloof
Number Of Openings:	1

Purpose of Job:

This role is responsible for managing the company's tax and to ensure that it complies with all tax related legislation and to draft tax related strategies and improvements. This position is also responsible to submit the different tax returns which includes but not limited to PAYE, Provisional Income Tax calculations and payments, VAT, IAS 12: Income Taxes.

This position is also responsible to provide technical accounting support, including recommendation on improvement and the overall compliance with GRAP and IFRS. This role must have an advanced ability to analyse various accounting standards and guidance and to perform comprehensive write-ups and technical opinions on the compliance with GRAP. This position also needs provide training on a regular basis to Finance and Non-Financial staff on the compliance with GRAP. This includes development and updating of accounting policies, accounting manuals; preparation of GRAP and IFRS technical memos, development of GRAP, IFRS technical training material, providing technical accounting opinions as and when required.

Responsibilities:

- Taxation management and compliance
- Technical accounting support
- Audit management and support.
- General Finance, ERP and AFS
- Manage and empower staff to enable them to deliver on their performance goals to ensure the department achieves its objectives.

Qualifications and Experience:

Required Qualification: Honours Degree in Accounting or Postgraduate Diploma in Accounting (CTA) at NQF Level 8.

Certification: Tax practitioner will be an added advantage.

Experience: A minimum of 5 - 6 years' experience in financial accounting/finance/audit with at least a minimum of 1 years' experience in working on the ERP system and Caseware/AFS reporting system.

3-year SAICA or related articles will be an added advantage.

Knowledge:

The candidate must show the following key knowledge and experience:

- Advance knowledge and experience of Generally Recognised Accounting Practice (GRAP) and/or International Financial Reporting Standards (IFRS).
- Advance knowledge and experience of Income Tax Act, VAT Act; PFMA and Treasury regulations and relevant instruction notes.
- Advance report writing and presentation skills and the ability to issue advances formal technical opinions on Accounting and Tax related matters.
- The candidate must have the ability to analyse voluminous technical material, drawing links between different various technical documents and come to accurate and defensible technical opinions

Technical Competencies

Financial Accounting

The process of recording, summarizing, and reporting the myriad of transactions resulting from business operations over a period of time.

Management Accounting

The process of recording, summarizing, and reporting the myriad of transactions resulting from business operations over a period of time.

Interpersonal and Behavioural Competencies

Active listening

The ability to fully concentrate on what is being said rather than just passively 'hearing' the message of the speaker.

Attention to Detail

The ability to ensure information is complete and accurate.

Analytical thinking

Identifies issues; obtains relevant information, relates and compares data from different sources, and identifies alternative solutions.

Disciplined

Showing a controlled form of behaviour or way of working, diligently.

Resilience

The ability to effectively handle disappointment, rejection and set-backs while still working well and meeting deadlines.

Stress Management

The ability to keep functioning effectively when under pressure and maintain self control in the adversity.

Additional Requirements

N/A

How to apply

To apply please log onto the e-Government Portal: <http://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <http://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: egovsupport@sita.co.za or Call: 0801414882

Closing Date : 17 Sep 2026

Disclaimer

*****NB: EMAILED CV'S WILL NOT BE ACCEPTED*****