



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	SITA/20260414/2888
BPS Vacancy Number:	VAC00443/27
Job Title:	Business Analyst
Job Level:	C5
Vacancy Type:	Internal & External
Salary Range:	R478420.00 - R717630.00
Organisation Name:	State Information Technology Agency
Division:	ITI: Exec IT Infrastructure Services
Department:	ITI Hosting: Technology, Strategy and Security
Employment Type:	Permanent
Location:	SITA Erasmuskloof
Number Of Openings:	1

Purpose of Job:

To help programs and or projects to develop and maintain the design of cloud services within the Government Private Cloud Ecosystem.
This will include assisting in analysing of User Requirements, the design of cloud products and services and the management of related business architectures, business requirements, business modelling and product development lifecycle in accordance with ICT standards and the enterprise architecture for Government.

Responsibilities:

Consults with clients Govt Departments management and personnel to identify, define and document business needs and objectives, current operational procedures, problems, input and output requirements, and levels of systems access to improve interoperability of government systems and quality of services and deliverables
Identifies opportunities for improving business processes through information systems and or non system driver changes assists in the preparation of proposals to develop new systems, enhancement of systems and or operational changes
Deliver services according to project plans and architectural and governance mechanisms to ensure overall compliance and improved service delivery
Create business requirements analysis and design workpackages for integrated software components, taking into consideration SITA s software development stack and doing this in accordance with ICT standards and the enterprise architecture for Government
Model Target Business Solution Specification in accordance with ICT standards and the enterprise architecture for Government
Develop Target Business Solution Specification in accordance with ICT standards and the enterprise architecture for Government
Manage client s expectations and ensuring that IT solutions meet client needs
Model Business Solution specification in accordance
Execution of functional testing of software in accordance with SITA Test
Executes test cases using SITA approved Testing Tools
Participate in the design of the solution components, solution design and implementation of the integrated solution delivery in accordance with ICT standards, ICT framework and the enterprise architecture for Government with ICT standards

Qualifications and Experience:

3 year National Higher Diploma Degree in Business, Computer Science, Information Systems, Technology and Engineering or related IT field NQF level 6.

Certifications: ITIL foundation, TOGAF, AWS, CCNE Cloud certification Cloud Platform and Infrastructure will be an added advantage.

Experience: 3-5 years' experience in business analysis, business process management and business process engineering/reengineering. Including experience in business modelling, experience in business architecture.
Experience in IT products design and/or analysis of IT Systems Operations / Management; Database architecture and/or Virtualization; IP Networking; Storage; IT Security; Experience with working with operational teams to ensure a supportable architecture/solution.

Knowledge:

Knowledge of:
Business Architecture. Product development lifecycle. Understanding of Governance. Communication and Collaboration. Process and methodologies. Virtualization. Application Services. Proficient in all aspects of solution development life cycle including analysing prototypes, and architectural best practices.
Expertise with different architecture and design patterns and tools. Understanding of general IT infrastructure environment - Windows Server, Linux Server, Server Infrastructure and Databases. Basic understanding of cloud delivery models, basic knowledge about computer networks, basic knowledge of best practices for IT operations. Knowledge of the Private Cloud and Hybrid cloud configurations, patterns and practices Automation and orchestration. Ability to create, maintain and organize documentation to support business operations. Basic project management skills, with a high aptitude of being involved in multiple projects. Ability to engage with multiple stakeholders fair Knowledge of infrastructure, key processes, and technology-oriented risk issues. Possess presentation and persuasion capabilities that elicit confidence and credibility.

Technical Competencies

Business Analysis

The methodical investigation, analysis, review and documentation of all or part of a business in terms of business goals, objectives, functions and processes, the information used and the data on which the information is based. The definition of requirements for improving processes and systems, reducing their costs, enhancing their sustainability, and the quantification of potential business benefits. The collaborative creation and iteration of viable specifications and acceptance criteria in preparation for the deployment of information and communication systems. The adoption and adaptation of business analysis approaches based on the context of the work and selecting appropriately from predictive (plan-driven) approaches or adaptive (iterative/agile) approaches.

Interpersonal and Behavioural Competencies

Attention to Detail

The ability to ensure information is complete and accurate.

Analytical thinking

Identifies issues; obtains relevant information, relates and compares data from different sources, and identifies alternative solutions.

Continuous Learning

The ability to constantly expand one's skill set.

Disciplined

Showing a controlled form of behaviour or way of working, diligently.

Resilience

The ability to effectively handle disappointment, rejection and set-backs while still working well and meeting deadlines.

Stress Management

The ability to keep functioning effectively when under pressure and maintain self control in the adversity.

Additional Requirements

n/a

How to apply

To apply please log onto the e-Government Portal: <http://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <http://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: egovsupport@sita.co.za or Call: 0801414882

Closing Date : 23 Apr 2026

Disclaimer

*****NB: EMAILED CV'S WILL NOT BE ACCEPTED*****