



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	SITA/20250904/2511
BPS Vacancy Number:	VAC00545 (RE 01)
Job Title:	Consultant: Finance (Provincial)
Job Level:	D2
Vacancy Type:	Internal & External
Salary Range:	R620597.00 - R930895.00
Organisation Name:	State Information Technology Agency
Division:	FIN: Office of the CFO
Department:	FIN: HOD Management Accounting
Employment Type:	Permanent
Location:	Gauteng, Pretoria
Number Of Openings:	1

Purpose of Job:

To provide management with financial information and support to facilitate informed management decision as well as financial sustainability

Responsibilities:

Coordinate the submission of the allocated environments budget estimates and critically examine them for correctness, accuracy and completeness in order to compile the annual budget Ensure implementation of the month end reporting policies, procedures and guidelines, provide financial advice for continuous improvement and monitor compliance in order to produce sound and informed financial reports for business decision making Ensure the implementation of both internal and external audit recommendations by coordinating audit activities to enhance and enforce internal control measures for good governance Effective management of project costing to ensure positive returns on investment as per company guidelines Manage and empower staff to enable them to deliver on their performance goals to ensure the department achieves its objectives Provide input into the departmental risk assessment and implement action plans and or internal controls to manage risks to acceptable levels

Qualifications and Experience:

Minimum: 3-year National Diploma / Degree in Finance or Management Accounting or NQF level 6 in the relevant finance or accounting discipline.

Experience: 6-7 years practical experience in Finance or Management Accounting, with 2years supervisory/management experience

Knowledge:

Good knowledge of Generally Recognised Accounting Practice GRAP Ability to develop and manage operational and capital budgets Understanding of relevant legislation, including PFMA and Treasury regulations Financial Reporting and Analysis, Risk Management and Control Ability to review processes and draft appropriate policies and procedures Human Resources management Identification of and management of risk Implementation and monitoring of internal controls Oracle experience and knowledge will be a strong advantage, System processes Ability to plan, monitor, and analyze financial information Ability to analyze reporting information and recommend corrective action Ability to make an informed decision Experience in preparing financial schedules including the relevant annual financial statement disclosures

Technical Competencies

Interpersonal and Behavioural Competencies

Active listening

The ability to fully concentrate on what is being said rather than just passively 'hearing' the message of the speaker.

Attention to Detail

The ability to ensure information is complete and accurate.

Analytical thinking

Identifies issues; obtains relevant information, relates and compares data from different sources, and identifies alternative solutions.

Additional Requirements

N/A

How to apply

To apply please log onto the e-Government Portal: <http://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <http://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: egovsupport@sit.co.za or Call: 0801414882

Closing Date : 19 Sep 2025

Disclaimer

*****NB: EMAILED CV'S WILL NOT BE ACCEPTED*****