SITA

VACANCY ADVERTISEMENT

Vacancy Information Download	
Reference Number:	SITA/20250728/2446
BPS Vacancy Number:	VAC00673/26
Job Title:	Senior Business Analyst
Job Level:	D2
Vacancy Type:	Internal & External
Salary Range:	R651627.00 - R977440.00
Organisation Name:	State Information Technology Agency
Division:	NRCS: National and Regional Consulting Services
Department:	NCS: TCS Technical Consulting Services
Employment Type:	Contract
Contract Duration:	36 - Months - Fixed Term Contract
Location:	Erasmuskloof
Number Of Openings:	1

Purpose of Job:

Analyse the business domain by gaining in-depth understanding of the business strategy, processes, services and roadmap. Review the end-toned business processes to identify operational, financial and technological risks. Identify opportunities to improve efficiency by optimizing business performance through technology applications. Manage projects to develop the business domain in accordance with ICT standards and the enterprise architecture for government.

Responsibilities:

•Manage team/s to ensure effective and efficient operations and that all the resources are utilised optimally. This must be done in accordance with SITA Policy Framework.
•Manage, develop and implement Architectural and Governance mechanisms for the Requirements Analysis and Design section to improve interoperability of government systems and quality of
        services and deliverables.
•Manage business analysis and design projects spanning multiple environments to ensure that it is successfully delivered.
•Manage and develop business analysis and design work packages for integrated software components, taking into consideration SITAs software development stack and doing this in accordance with
      ICT standards and the enterprise architecture for Government.
•Manage and model Target Business Solution Specification in accordance with ICT standards and the enterprise architecture for Government

Qualifications and Experience:

Minimum: 3 year National Higher Diploma / National First Degree in an ICT related field (Computer Science, Information Systems, Technology and Engineering) or equivalent qualification
Experience: 6 -7 years' experience in the ICT field, including IT Governance, IT Planning, systems design / procurement, and implementation of integrated solutions across multiple hardware and software platforms with management and operational responsibility in a large corporate/public sector organisation including experience in business analysis, business process management and business process engineering/reengineering experience in business modelling experience in business architecture and experience in integrated solution designs.

Knowledge:

Knowledge of: Corporate Governance ICT Governance and Compliance Development Methodologies Development, Implementation and Integration Methodologies, including Testing, Packaging and Release IT Quality Management Business Process Management, General Management, including Business, Human Resource Management and General Financial Management, ICT Procurement practices IT Security and ICT Standards Legislative environment and IT Legislation COTS (Commercial of the Shelf) Products OSS (Open Source Software) Products Project Management Application Maintenance and Support Hosting and Converged Communication Enterprise architecture framework (TOGAF, Zachman, FEAF, MODAF, GWEA Framework, MIOS). Effective resource management (finance/budget, asset, and human capital).

Technical Competencies

Business Intelligence & Analytics

The application of mathematics, statistics, predictive modeling and machine-learning techniques to discover meaningful patterns and knowledge in recorded data. Analysis of data with high volumes, velocities and variety (numbers, symbols, text, sound and image). Development of forward-looking, predictive, real-time, model-based insights to create value and drive effective decision-making. The identification, validation and exploitation of internal and external data sets generated from a diverse range of processes.

Business Analysis

The methodical investigation, analysis, review and documentation of all or part of a business in terms of business goals, objectives, functions and processes, the information used and the data on which the information is based. The definition of requirements for improving processes and systems, reducing their costs, enhancing their sustainability, and the quantification of potential business benefits. The collaborative creation and iteration of viable specifications and acceptance criteria in preparation for the deployment of information and communication systems. The adoption and adaptation of business analysis approaches based on the context of the work and selecting appropriately from predictive (plan-driven) approaches or adaptive (iterative/agile) approaches.

Interpersonal and Behavioural Competencies

Attention to Detail

The ability to ensures information is complete and accurate.

Analytical thinking

Identifies issues; obtains relevant information, relates and compares data from different sources, and identifies alternative solutions.

Disciplined

Showing a controlled form of behaviour or way of working, diligently.

Resilience

The ability to effectively handle disappointment, rejection and set-backs while still working well and meeting deadlines.

Stress Management

The ability to keep functioning effectively when under pressure and maintain self control in the adversity.

Additional Requirements

N/A

How to apply

To apply please log onto the e-Government Portal: http://www.eservices.gov.za/ and follow the following process;
1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access http://www.eservices.gov.za/, then follow the below steps:
1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: egovsupport@sita.co.za or Call: 0801414882

Closing Date : 08 Aug 2025

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan Correspondence will be limited to short listed candidates only   Preference will be given to members of designated groups

1 If you do not hear from us within two months of the closing date, please regard your application as unsuccessful

2 Applications received after the closing date will not be considered Please clearly indicate the reference number of the position you are applying for

3 It is the applicant s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority SAQA

4 Only candidates who meet the requirements should apply

5 SITA reserves a right not to make an appointment

6 Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant s documents Qualifications , and reference checking

7 Correspondence will be entered to with shortlisted candidates only

8 CV s from Recruitment Agencies will not be considered

9 CV s sent to incorrect email address will not be considered

******NB: EMAILED CV'S WILL NOT BE ACCEPTED*****