VACANCY ADVERTISEMENT

Vacancy Information Download	
Reference Number:	SITA/20250728/2445
BPS Vacancy Number:	VAC00675/26
Job Title:	Consultant ICT Governance
Job Level:	D2
Vacancy Type:	Internal & External
Salary Range:	R651627.00 - R977440.00
Organisation Name:	State Information Technology Agency
Division:	NRCS: National and Regional Consulting Services
Department:	NCS: TCS Technical Consulting Services
Employment Type:	Contract
Contract Duration:	24-Months - Fixed Term Contract
Location:	Erasmuskloof
Number Of Openings:	1

Purpose of Job:

To review information systems for compliance with legislation and specify any required changes. Also responsible for ensuring compliance with organisational policies and procedures and input into the overall information management strategy.

Responsibilities:

• Define and maintain the Governance Framework - Analyse and define the ICT Governance requirements; establish and maintain governance components with clear roles and responsibilities to achieve the enterprise's mission, goals and objectives.
• Define and maintain the IT Management framework: Design the management system for IT in the enterprise based on enterprise goals and other design factors; and advise (consult) on the implementation of all required components of the IT management system.
• Effective management of Service Level Agreements to meet customer business requirements.
• Provide expert advice on ICT governance to SITA internally and externally.

Qualifications and Experience:

Minimum:Bachelor's Degree or Advanced Diploma in Information Technology, Computer Science, Information Systems, Commerce, Engineering or equivalent NQF Level 7.
Certfication: ISACA COBIT Certificate
Experience : 8-years experience in the ICT field, of which a minimum of 2 years in ICT Governance, ICT Strategy and Planning or ICT StrategicManagement. The ICT field may include ICT Governance, ICT Strategy and Planning, Enterprise Architecture, ICT solution or infrastructure development, ICT procurement, ICT Management, ICT operations/service delivery, in a corporate or public sector organisation. COBIT 5/2019, King IV on Corporate Governance, ISO/IEC 38500, ICT Governance; Enterprise Architecture; Human Resource Management; Financial Management; ICT Procurement practices; ICT Security; ICT Standards; Legislative environment and IT Legislation; e-Government; Broadband/Network; Cloud Computing; Commercial and Open Source.

Knowledge:

Knowledge of: COBIT 5/2019, King IV on Corporate Governance, ISO/IEC 38500, ICT Governance; Enterprise Architecture; Human Resource Management; Financial Management; ICT Procurement practices; ICT Security; ICT Standards; Legislative environment and IT Legislation; e-Government; Broadband/Network; Cloud Computing; Commercial and Open Source technology products

Technical Competencies

IT Service Management

The planning, implementation, control, review and audit of service provision, to meet customer business requirements. This includes negotiation, implementation and monitoring of service level agreements, and the ongoing management of operational facilities to provide the agreed levels of service, seeking continually and proactively to improve service delivery and sustainability targets.

Business Writing

Conveys written information and business reports in a detailed and effective manner to individuals or groups to ensure that they understand the message.

Human Capital Management

The set of practices related to people resource management. These practices are focused on the organizational need to provide specific competencies and are implemented in three categories: workforce acquisition, workforce management and workforce optimization.

Enterprise ICT Governance (Policies & Legislation)

The establishment and oversight of an organisation's approach to the use of Information systems an

Interpersonal and Behavioural Competencies
Active listening
The ability to fully concentrate on what is being said rather than just passively 'hearing' the message of the speaker.

Additional Requirements
N/A

How to apply
To apply please log onto the e-Government Portal: http://www.eservices.gov.za/ and follow the following process;   1. Register using your ID and personal information;   2. Use received one-time pin to complete the registration;   3. Log in using your username and password;   4. Click on "Employment & Labour";   5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;   Or, if candidate has registered on eservices portal, access http://www.eservices.gov.za/, then follow the below steps: 1. Click on "Employment & Labour";   2. Click on "Recruitment Citizen";   3. Log in using your username and password;   4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;   For support, please send an email to: egovsupport@sita.co.za or Call: 0801414882

Closing Date : 08 Aug 2025

Disclaimer
SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan Correspondence will be limited to short listed candidates only   Preference will be given to members of designated groups   1 If you do not hear from us within two months of the closing date, please regard your application as unsuccessful   2 Applications received after the closing date will not be considered Please clearly indicate the reference number of the position you are applying for   3 It is the applicant s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority SAQA   4 Only candidates who meet the requirements should apply   5 SITA reserves a right not to make an appointment   6 Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant s documents Qualifications , and reference checking   7 Correspondence will be entered to with shortlisted candidates only   8 CV s from Recruitment Agencies will not be considered   9 CV s sent to incorrect email address will not be considered

******NB: EMAILED CV'S WILL NOT BE ACCEPTED******