Vacancy Information Download	

Reference Number:	SITA/20250130/2125
BPS Vacancy Number:	VAC00704 (Re -advert)
Job Title:	Specialist Server Administrator
Job Level:	C5
Vacancy Type:	Internal & External
Salary Range:	R478420.00 - R717630.00
Organisation Name:	State Information Technology Agency
Division:	SM: Exec Service Management
Department:	Prov KZN: EUC Projects
Employment Type:	Permanent
Location:	Pietermaritzburg
Number Of Openings:	1

Purpose of Job:

Design, planning, acquisition and implementation of all related Server Infrastructure Services. Support and maintenance of all Server related Infrastructure including hardware and software. Manage the provisioning of all Server related Infrastructure Services, planning, coordinating, monitoring and controlling to ensure the availability the services according to the Service Level Agreements. Ensure the resolution of hardware and software, incidents and service requests according to contracted Agreements Support and maintenance of all Server related Infrastructure according to prescribed policies, procedures, standards and governance frameworks.

Responsibilities:

.Investigate/confirm/refer/log a call to upgrade the server.
.Rectify the faults affecting the availability of the server.
.Installation of servers
.Implement procedures and standards for Directory Integrated Systems, Servers and related services and monitor adherence thereof
.Resolution and handling of medium operational Incidents as per SLA incident handling timeframes
.Monitoring of Server and Services Toolsets & Dashboards

Qualifications and Experience:

Minimum: Grade 12 plus 3-year IT Diploma / Degree in in Computer Science, or IT/related fields (NQF level 6). Certification in MCSA or MCSE or MCITP.
Experience: 3 - 5 years' experience as a Server Administrator in the provisioning, support and maintenance and support of all Server related Infrastructure such as Enterprise Directory Services, virtualization and server infrastructure technology stack. Experience in working within the ITIL Framework for Incident, Problem, Change, or Service Experience in the design, planning, implementation of an Enterprise Server solutions and services.

Knowledge:

Organizational Awareness: IT and Government Industry IT Products and Services Knowledge of: System performance Server Performance Management knowledge of TCP/IP, DNS, 802.1x, and DHCP protocols. knowledge of Windows and Linux Servers, Server Operations, Server applications, etc.; knowledge of both physical and virtualized servers, especially Hyper-V; Understanding of the government regulations Understanding of: Hardware and software support for client system/solutions, Server & Storage related technologies & related management toolsets and solutions Service Management systems (ASPECT /ARS/ITSM7) or equivalent applications ICT Operational Trends Network Operating Systems Project Management NOS/Active Directory/Virtualisation Quality assurance standards DNS, E-Mail, software deployment, Patch management, Core Stack builds VPN technologies and concepts Disaster Recovery Virtualisation technologies and concepts Computer and network security principles Operating System Stack builds (OS Imaging). Service Level Management Technical: Proficiency in maintenance of Core Server infrastructure and Services (Patch management, Antivirus, DNS, DHCP, Agents etc). Microsoft administration and related services. Virtualized server designs and support. Server monitoring. Server operating system rebuilds and restore. Domain controllers rebuild and restore. Communication skills. Verbal Communication. Writing skills. Reading skills. Reporting. Interpersonal Skills. Honest. Self-Management Skills. Initiative. Integrity. Self-Actualization. Intellectual Skills. Responsible. Hard working. Team player. Solution oriented. Diligent. Act with Integrity. Proactive & Decisive. Innovative and Assertive. Information Scanning. Lateral Thinking. Attention to details. Problem solving, Decision making and analytical skills

Technical Competencies
Application Development The specification and design of software to meet defined requirements by following agreed design standards and principles. The definition of software, components, interfaces and related characteristics. The identification of concepts and patterns and the translation into a design which provides a basis for software construction and verification. The evaluation of alternative solutions and trade-offs. The facilitation of design decisions within the constraints of systems designs, design standards, quality, feasibility, extensibility and maintainability. The development and iteration of prototypes/simulations to enable informed decision-making. The adoption and adaptation of software design models, tools and techniques based on the context of the work and selecting appropriately from predictive (plan-driven) approaches or adaptive (iterative/agile) approaches. Database Administration The installation, configuration, upgrade, administration, monitoring and maintenance of databases. Pro

Interpersonal and Behavioural Competencies
Active listening The ability to fully concentrate on what is being said rather than just passively 'hearing' the message of the speaker. Attention to Detail The ability to ensures information is complete and accurate. Analytical thinking Identifies issues; obtains relevant information, relates and compares data from different sources, and identifies alternative solutions.

Additional Requirements
N/A

How to apply
To apply please log onto the e-Government Portal: http://www.eservices.gov.za/ and follow the following process; 1. Register using your ID and personal information; 2. Use received one-time pin to complete the registration; 3. Log in using your username and password; 4. Click on "Employment & Labour"; 5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs; Or, if candidate has registered on eservices portal, access http://www.eservices.gov.za/, then follow the below steps: 1. Click on "Employment & Labour"; 2. Click on "Recruitment Citizen"; 3. Log in using your username and password; 4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs; For support, please send an email to: egovsupport@sita.co.za or Call: 0801414882

Closing Date : 12 Feb 2025

Disclaimer
SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan Correspondence will be limited to short listed candidates only   Preference will be given to members of designated groups 1 If you do not hear from us within two months of the closing date, please regard your application as unsuccessful 2 Applications received after the closing date will not be considered Please clearly indicate the reference number of the position you are applying for 3 It is the applicant s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority SAQA 4 Only candidates who meet the requirements should apply 5 SITA reserves a right not to make an appointment 6 Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant s documents Qualifications , and reference checking 7 Correspondence will be entered to with shortlisted candidates only 8 CV s from Recruitment Agencies will not be considered 9 CV s sent to incorrect email address will not be considered

******NB: EMAILED CV'S WILL NOT BE ACCEPTED******