



VACANCY ADVERTISEMENT

Vacancy Information Download

Reference Number:	SITA/20240409/1533
BPS Vacancy Number:	VAC000375/25
Job Title:	Manager: Demand Management
Job Level:	D1
Vacancy Type:	Internal & External
Salary Range:	R531759.00 - R797639.00
Organisation Name:	State Information Technology Agency
Division:	SCM: Executive SCM
Department:	SCM: HOD Demand Management
Employment Type:	Permanent
Location:	SITA Erasmuskloof
Number Of Openings:	1

Purpose of Job:

Implementation of demand management processes with special emphasis on bid specification and workflow management, in a manner that enables SITA to meet its service delivery goals that capture cost and operational efficiencies

Responsibilities:

Implement demand management processes and activities to achieve operational efficiencies in Bid specification Workflow Management Maintain internal stakeholder relationships with a focus on monitoring Bid Specification Workflow Management processes that aid in ensuring supply chain stability and efficiency Assist with processes in the management of resources i.e budget finances and assets within the section to ensure efficient operations Assist the Manager Demand Management Processes, in the execution of strategies for the promotion of the transformation agenda B BBEE, SMME, Local content, Black equity ownership, industrialization manufacturing skills development, black youth, people living with disabilities, and black women in order to develop the indigenous ICT sector

Qualifications and Experience:

Minimum 3 year National Higher Diploma National First Degree in a relevant discipline NQF level 7 or a verified certified alternative equivalent to NQF Level 7 with the equivalent credits of a National Qualification specialized or management certificate of competence.

Experience A minimum of 5 6 Years in Procurement and Supply Chain Management of which 3 years must have been in a senior procurement officer role or equivalent 1 year s experience in Public Sector Procurement would be an added advantage, with exposure to the following Public Finance Management Act, Preferential Procurement Policy Framework Act, Broad Based Black Economic Empowerment Codes and Regulations, Treasury Regulations

Knowledge:

Procurement and supply chain best practices SCM Procurement processes, procedures and transaction systems Business and Supply Intelligence Analytics Demand management best practices e.g processes, tools and systems Demand management and demand planning best practices e.g processes, tools and systems Strategic Demand Management Knowledge of technology lifecycle Basic knowledge and market understanding of the ICT environment Legal aspects for Procurement Financial management and cost analysis including TCO Supply Value Chain analysis Risk management Demand related policy formulation and implementation Supplier relationship management Performance Management

Technical Competencies

Business Writing

Conveys written information and business reports in a detailed and effective manner to individuals or groups to ensure that they understand the message.

Supply Chain Management

The supply chain conceptually covers the entire physical process from ordering and obtaining the raw materials through all process steps until the finished product reaches the end consumer.

Interpersonal and Behavioural Competencies

Active listening

The ability to fully concentrate on what is being said rather than just passively 'hearing' the message of the speaker.

Attention to Detail

The ability to ensure information is complete and accurate.

Analytical thinking

Identifies issues; obtains relevant information, relates and compares data from different sources, and identifies alternative solutions.

Continuous Learning

The ability to constantly expand one's skill set.

Additional Requirements

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How to apply

To apply please log onto the e-Government Portal: <http://www.eservices.gov.za/> and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access <http://www.eservices.gov.za/>, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen";
3. Log in using your username and password;
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

For support, please send an email to: egovsupport@sita.co.za or Call: 0801414882

Closing Date : 16 Apr 2024

Disclaimer

*****NB: EMAILED CV'S WILL NOT BE ACCEPTED*****